

**PAYTON'S PLAY IT FORWARD FOUNDATION**  
**GRANT APPLICATION**

This form is designed to assist you in applying for a grant from the Payton's Play It Forward Foundation. We accept applications year round; however, grants are awarded annually in November. All applicants must be a current 501©3 organization and include the following information:

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Website Address: \_\_\_\_\_

**Brief History of the Organization and Description of Existing Services:**

Please include mission statement, current programs and accomplishments, current number of staff, and volunteers, and current population served, e.g. number served per year, geographic location, socio-economic status, ethnicity, gender, or age

**Description of the Proposed Program:**

Please include a statement of need for the program, specific program components and logistics, the population and number expected to benefit from the program.

**Amount of Grant Request:**

**List all Entities asked to give Financial Support to the Proposed Project:**

Please include their responses to date and dollar amount committed.

**Project Budget:**

Please include income and expenses

**Plans to support the Project after the Grant Period:**

Please include projected income sources

**Plans to evaluate the Project:**

Please include measurable, time-specific goals, a description of information to be Collected to measure progress and how that information will be collected.

**A List of Trustees or Directors and Corporate Officers:**

Please include board of director titles, profession, ethnicity and gender

**Names and Qualifications of Staff involved with the Proposed Project:**

**The Organization's Current Operating Budget and Year-to-Date Financial Statements**

**Please also include the following:**

Last Certified Audit – If a young agency, send the last fiscal year's statements  
And the last IRS Form 990 filed

A copy of your agency's 501©3 Determination Letter

Please address grant applications to

**Payton's Play It Forward Foundation  
Attn.: Karen Hegner, Executive Director  
P. O. Box 702745  
Dallas, Texas 75370  
(214) 529-6681**